



**Business Meeting Agenda**  
**225 min. 6:30 – 10:15**  
**5/15/2018**



	<b>Purpose of agenda item</b>	<b>Agenda item</b>	<b>Presenter</b>	<b>Min.</b>	<b>Time</b>
1	Assign roles	Introduction to Meeting <ul style="list-style-type: none"> <li>• <b>Agenda review</b> (facilitator can allow time for silent reading, then request any changes, then call for consensus on the agenda)</li> <li>• <b>Reading of Mission and Vision</b> –or, if time is short, just the Core Values</li> <li>• <b>Reading</b></li> <li>• Formal Consensus Reading/Review</li> <li>• <b>Check in</b> – give everyone in the room a chance to speak if possible</li> <li>• <b>Call to order/Roll call:</b>                Josi Garcia, Ben Loomis, John Moser, Stephen Peters, Al Russell</li> </ul>	Facilitator & others	10	6:30 PM
2	Proposal	The Board of Trustees approves the Minutes from previous month, April 17, 2018.		5	6:40 PM
3	Discussion	Public Comment ( <i>Facilitator: first give time to any issue on the agenda, then open to comments not specifically about agenda</i> )	Anyone	10	6:45 PM
4	Presentation	<u>Community Committee</u> Seven Generations PTO	Emily Palmieri	5	6:55 PM
5	Discussion	Discussion on the following new job descriptions; <ul style="list-style-type: none"> <li>• PIMS Coordinator,</li> <li>• School Counselor.</li> </ul>	Al Russell	20	7:00 PM
6	Proposal	The Board of Trustees approves the following new job descriptions; <ul style="list-style-type: none"> <li>• PIMS Coordinator,</li> <li>• School Counselor.</li> </ul>	Al Russell	5	7:20 PM
7	Presentation	Admin Team Report <ul style="list-style-type: none"> <li>• 2018 - 2019 Budget Presentation</li> </ul>	Paul Hunter, Amanda Cossman, Jen Hersh	45	7:25 PM
8	Discussion	Discussion of the draft 2018 - 2019 Budget.		20	8:10 PM
9	Proposal	The Board of Trustees approves the draft 2018 - 2019 Budget. Apon approval of the draft 2018 - 2019 Budget it will be posted for public review.		5	8:30 PM

10	Discussion	Discussion on the following new procedures; <ul style="list-style-type: none"> <li>• 133.1 - Review of Instructional Material</li> <li>• 266.1 - Tardies</li> <li>• 361 - Employee Time-off Policy</li> <li>• 640.1 - Fundraising Statement of Purpose</li> <li>• 640.2 - Tax Exempt Status</li> <li>• 713 - Vandalism</li> </ul> as posted. <a href="http://sevengencharterschool.blogspot.com/">http://sevengencharterschool.blogspot.com/</a>	Al Russell	30	8:35 PM
11	Proposal	The Board of Trustees approves the following new procedures; <ul style="list-style-type: none"> <li>• 133.1 - Review of Instructional Material</li> <li>• 266.1 - Tardies</li> <li>• 361 - Employee Time-off Policy</li> <li>• 640.1 - Fundraising Statement of Purpose</li> <li>• 640.2 - Tax Exempt Status</li> <li>• 713 - Vandalism</li> </ul> as posted. <a href="http://sevengencharterschool.blogspot.com/">http://sevengencharterschool.blogspot.com/</a>	Al Russell	30	9:05 PM
<b>Committee Reports</b> (5 - 10 min. each Committees in <b>bold</b> have indicated that they have a report to share – facilitator, if time allows, please ask if any other committees have reports.)					
12	Presentation	<u>Board Committees</u> <b>Finance - Steve Peters, Chair</b> <ul style="list-style-type: none"> <li>• Bill list (Proposal to approve, 5 min)</li> <li>• Financial reports (10 min report)</li> </ul> Governance and Policy - Al Russell, Chair <a href="http://sevengencharterschool.blogspot.com/">http://sevengencharterschool.blogspot.com/</a> Facilities Development - John Moser, Chair <ul style="list-style-type: none"> <li>• Update (5 minutes)</li> </ul> <b>Middle School - Josie Garcia, Chair</b> <ul style="list-style-type: none"> <li>• Update (5 minutes)</li> </ul> <b>Personnel - Al Russell, Chair</b> <ul style="list-style-type: none"> <li>• Report (5 minutes)</li> </ul>	Peters Russell  Josie Garcia  Al Russell	20	9:35 PM
13	Proposal	The Board of Trustees approves the Personnel Report.	Amanda Cossman	5	9:55 PM
14	Discussion	Time allotted for last-minute additions and/or extensions		5	10:00 PM
15	Discussion	Public Comments (on any item relating to the school)	Anyone	5	10:05 PM
16	All present have opportunity to speak	Evaluation of meeting General questions to keep in mind; but any evaluative comment is welcome: <ul style="list-style-type: none"> <li>• What was the overall experience of participating in this meeting like?</li> <li>• Did we meet our goals for this meeting?</li> <li>• Was the process efficient, clear, and fair?</li> </ul>	Anyone	5	10:10 PM
17	Adjourn	Thank you for your time and participation in the Seven Gen. community!			10:15 PM

Notes:

