



Business Meeting Agenda
205 min. 6:30 – 9:55
5/15/2018



	Purpose of agenda item	Agenda item - Minutes	Presenter	Min.	Time
1	Assign roles	Introduction to Meeting <ul style="list-style-type: none"> • Agenda review (facilitator can allow time for silent reading, then request any changes, then call for consensus on the agenda) • Reading of Mission and Vision – or, if time is short, just the Core Values • Reading • Formal Consensus Reading/Review • Check in – give everyone in the room a chance to speak if possible • Call to order/Roll call: Josi Garcia, Ben Loomis, Stephen Peters, Al Russell - Present, John Moser not Present 	Facilitator & others	10	6:30 PM
2	Proposal	The Board of Trustees approves the Minutes from previous month, April 17, 2018. <p align="right">Approved by Consensus</p>		5	6:40 PM
3	Discussion	Public Comment (<i>Facilitator: first give time to any issue on the agenda, then open to comments not specifically about agenda</i>)	Anyone	5	6:45 PM
4	Presentation	<u>Community Committee</u> Seven Generations PTO	Emily Palmieri	5	6:50 PM
5	Discussion	Discussion on the following new job descriptions; <ul style="list-style-type: none"> • PIMS Coordinator, • School Counselor. 	Al Russell	10	6:55 PM
6	Proposal	The Board of Trustees approves the following new job descriptions; <ul style="list-style-type: none"> • PIMS Coordinator - Approved by Consensus, • School Counselor - Approved by Consensus. 	Al Russell	5	7:05 PM
7	Presentation	Admin Team Report <ul style="list-style-type: none"> • PSSA Close Out • PPL Community Roots • HB 97 Letter Campaign • Happy Birthday 7Gen • K Orientation 5/16 • Last 4 Weeks of School Update: Special Events; Field Day (6/8), 5th Grade Graduation (6/6), EIC Gallery Walk (5/30) • Summer Hours: Monday - Thursday 7:30 AM - 2:30 PM • 2018 - 2019 Budget Presentation (Joint with Finance Committee) 	Paul Hunter, Amanda Cossman, Jen Hersh	30	7:10 PM
8	Discussion	Discussion of the draft 2018 - 2019 Budget.		20	7:40 PM
9	Proposal	The Board of Trustees approves the draft 2018 - 2019 Budget. - Approved by Consensus Upon approval of the draft 2018 - 2019 Budget it will be posted for public review.		5	8:00 PM

10	Discussion	Discussion on the following new procedures; <ul style="list-style-type: none"> • 133.1 - Review of Instructional Material • 266.1 - Tardies • 361 - Employee Time-off Policy • 640.1 - Fundraising Statement of Purpose • 640.2 - Tax Exempt Status • 713 - Vandalism as posted. http://sevengencharterschool.blogspot.com/	Al Russell	30	8:05 PM
11	Proposal	The Board of Trustees approves the following new procedures; <ul style="list-style-type: none"> • 133.1 - Review of Instructional Material - Approved by Consensus • 266.1 - Tardies - Approved by Consensus • 361 - Employee Time-off Policy - Approved by Consensus • 640.1 - Fundraising Statement of Purpose - Approved by Consensus (with removal of "Elementary" in first sentence.) • 640.2 - Tax Exempt Status - Approved by Consensus • 713 - Vandalism - Approved by Consensus (Effective 7/1/2018) as posted. http://sevengencharterschool.blogspot.com/	Al Russell	30	8:35 PM
12	Proposal	The Board of Trustees approves the settlement agreement for student 449-16. - Approved by Consensus	Paul Hunter	5	9:05 PM
13	Proposal	The Board of Trustees approves the settlement agreement for student 226-17. - Approved by Consensus	Paul Hunter	5	9:10 PM
Committee Reports (5 - 10 min. each Committees in bold have indicated that they have a report to share – facilitator, if time allows, please ask if any other committees have reports.)					
14	Presentation	<u>Board Committees</u> Finance - Steve Peters, Chair <ul style="list-style-type: none"> • Bill list (Proposal to approve, 5 min) - Approved by Roll Call, All Present Consented (Finance Committee will review credit card procedures) • Financial reports (10 min report) Governance and Policy - Al Russell, Chair http://sevengencharterschool.blogspot.com/ Facilities Development - John Moser, Chair <ul style="list-style-type: none"> • Update (5 minutes) Middle School - Josi Garcia, Chair <ul style="list-style-type: none"> • Update (5 minutes) Personnel - Al Russell, Chair <ul style="list-style-type: none"> • Report (5 minutes) 	Peters Russell Josi Garcia Al Russell	20	9:15 PM
15	Proposal	The Board of Trustees approves the Personnel Report. - Approved by Consensus	Amanda Cossman	5	9:35 PM
16	Discussion	Time allotted for last-minute additions and/or extensions		5	9:40 PM
17	Discussion	Public Comments (on any item relating to the school)	Anyone	5	9:45 PM

Personnel Report for Board of Trustees

May

New Employees

Name	Date	Position	Salary	Clearances
Alexa Brennan	5/1/18	Long Term Substitute	\$120.00 per day	Yes

Current Employees

Name	Date	Position	Topic
Employee #92	6/15/2018	Teacher	Resignation for the 18-19 school year.
LTS #1	7/1/2018	Teacher	Employee will replace Employee #92

SEVEN GENERATIONS CHARTER SCHOOL
154 East Minor Street
Emmaus, PA 18049

Resolution of the Board of Trustees

WHEREAS, it is the desire of the Board of Trustees of Seven Generations Charter School to settle all claims made in the matter of Student Number 226-17 ("Student") by the Student and Student's Parent(s)/Guardian(s) without admission of liability.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees and it is hereby resolved by the authority of the same as follows:

The Board of Trustees of Seven Generations Charter School hereby approves the terms of the Confidential Settlement Agreement and Release and Third Party Special Needs Education Trust in the matter of Student File No. 226-17.

Furthermore, the Board of Trustees directs the Chief Executive Officer to execute the final Confidential Settlement Agreement and Release and Third Party Special Needs Education Trust on behalf of Seven Generations Charter School and to take all action necessary to facilitate Seven Generations Charter School's compliance with the terms of the Confidential Settlement Agreement and Release and Third Party Special Needs Education Trust.

Resolved this 15 day of May 2018.

Seven Generations Charter School

By: 
Board President

Attest: 
Board Secretary

SEVEN GENERATIONS CHARTER SCHOOL
154 East Minor Street
Emmaus, PA 18049

Resolution of the Board of Trustees

WHEREAS, it is the desire of the Board of Trustees of Seven Generations Charter School to settle all claims made in the matter of Student Number 449-16 ("Student") by the Student and Student's Parent(s)/Guardian(s) without admission of liability.

NOW, THEREFORE, BE IT RESOLVED, by the Board of Trustees and it is hereby resolved by the authority of the same as follows:

The Board of Trustees of Seven Generations Charter School hereby approves the terms of the Confidential Settlement Agreement and Release and Third Party Special Needs Education Trust in the matter of Student File No. 449-16.

Furthermore, the Board of Trustees directs the Chief Executive Officer to execute the final Confidential Settlement Agreement and Release and Third Party Special Needs Education Trust on behalf of Seven Generations Charter School and to take all action necessary to facilitate Seven Generations Charter School's compliance with the terms of the Confidential Settlement Agreement and Release and Third Party Special Needs Education Trust.

Resolved this 15 day of May 2018.

Seven Generations Charter School

By: 
Board President

Attest: 
Board Secretary

**Seven Generations Charter School
Budget 2018-2019**

code	code1	Final	
Revenue			
			DOLLARS
Local			
6940		School District Subsidy -Regular Ed	3,252,870
6940		School District Subsidy -Special Ed	998,796
State			
7320		Rent Subsidy	25,000
7330		Health Services Subsidy	5,000
Federal			
8512		IDEA	40,000
8514		NCLB Title I	159,559
8515		NCLB Title II	9,812
Other			
6750		Student Activities	8,000
6920		Fundraising /Contributions	35,000
Total Estimated Revenues			4,534,037
Obligations			
Instruction			
1100		Regular Education	
	100	Salaries	1,151,103
	200	Employee Benefits	678,987
	300	Professional & Technical Services	64,360
	400	Purchased Property Services	-
	500	Other Purchased Services	-
	610	Supplies	17,375
	640	Books	32,000
	750	Equipment	-
	760	Technology	44,100
			1,987,925
1200		Special Programs	
	100	Salaries	316,502
	200	Employee Benefits	122,015
	300	Professional & Technical Services	200,800
	500	Other Purchased Services	-
	610	Supplies	6,100
	760	Technology	2,400
			647,817
Total Instruction			2,635,743
Support Services			
2140		Pupil Personnel	
	100	Salaries	56,000
	200	Employee Benefits	14,269
	300	Professional & Technical Services	3,000
	500	Other Purchased Services	-
	610	Supplies	1,400
	760	Technology	-
			74,669
2250		Library Services	500
			500
2300		Office of Principal	
	100	Salaries	323,127

	200	Employee Benefits	185,667
	300	Professional & Technical Services	15,043
	500	Other Purchased Services	
	530	Postage	4,000
	540	Advertising	4,000
	610	Supplies	9,000
	750	Equipment	-
	760	Technology	4,200
	810	Dues & Fees	1,000
			546,036
2350		Legal Services	
	300	Professional Services	50,000
			50,000
2400		Pupil Health	
	100	Salaries	46,350
	200	Employee Benefits	21,370
	300	Professional & Technical Services	2,950
	610	Supplies	3,400
	750	Equipment	-
	760	Technology	995
			75,065
2500		Business	
	100	Salaries	66,950
	200	Employee Benefits	34,488
	300	Professional & Technical Services	22,680
	610	Supplies	500
	760	Technology	500
			125,118
2600		Operation & Maintenance	
	100	Salaries	39,655
	200	Employee Benefits	20,564
	300	Professional & Technical Services	81,135
	400	Purchased Property Services	
	420	Utilities	85,000
	430	Repairs & Maintenance	36,000
	440	Building Rent	562,187
	440	Equipment Rental	25,000
	523	Insurance	50,000
	530	Communications	11,000
	590	Taxes	25,000
	610	Supplies	24,000
	750	Equipment	21,620
	760	Technology	1,000
			<u>982,161</u>
		Total Support Services	1,853,549
		Noninstructional Services	
3200		Student Activities	16,400
			<u>16,400</u>
		Total Noninstructional Services	16,400
		Facilities Acquisition, Construction & Improvement Services	
4000			
	300	Professional & Technical Services	-
	400	Purchased Property Services	-
			<u>-</u>
		Debt Service	
5100			
	800	Debt Service	2,784
			<u>2,784</u>
5900		Budgetary Reserve	25,000
		Total Obligations	4,533,476
		Excess of Revenue Over Obligations	561