

SEVEN GENERATIONS CHARTER SCHOOL	SECTION: COMMUNITY
	TITLE: 906A – COMPLAINT FORM
	ADOPTED: December 13, 2016
	REVISED:

Your name: _____ Date: _____

Complaint/Concern Information

Date of Incident: _____ Time of Incident: _____

Location of Incident: _____

Please describe the specific concern(s):

Are there others who have witnessed this incident or others who have experienced a similar concern or problem? If so, please provide their name(s)

Explain the steps you took to resolve the concern:

Explain, from your perspective, the actions and/or response of school staff and/or administration:

Outline the steps you think would amicably resolve the concern