



Our board operates on a consensus basis in all matters, employing the group process methodology of Formal Consensus. We do so because we believe that equality of contribution to decisions greatly increases our ability to find the best and most creative outcomes aligned with our mission, vision and values. We also believe it imperative to engage the most committed form of democracy possible to model our core value of Mutual Respect for our students and community.

In our deliberations, we recognize and remember that all participants in the process always share responsibility for the quality of our experience. Participants place ultimate reliance on the founding ideas of our school—its vision, mission, and values— rather than any personal agenda. The group’s highest intention is to guide the school toward the most profound and creative realizations of those ideas.

Mission

The Seven Generations Charter School is an academically rich educational community creating generations of stewards who embrace our world and each other. All members of the Seven Generations Charter School community are committed to a public education alternative that promotes sustainability and citizenship with an interdisciplinary, individualized, project based curriculum.

Vision

To each Seven Generations student, we pledge:

- An experiential, constructivist approach to education that encourages hands-on learning in the community as well as in the classroom
- A culturally rich atmosphere that celebrates the expansive world around us
- An environment of academic excellence that taps into the creativity and uniqueness of each child and that fosters mutual respect
- An integrated learning experience that emphasizes sustainable living practices.

Core Values

Creativity; Hands-on; Academic Excellence; Cultural Richness; Integrated; Sustainable; Mutual Respect

Working Meeting Agenda

30 min. 5:30 – 6:25

6/19/2018

The working meeting is open to the public with the exception of items labeled “Executive Session.” No decisions are made in the working meeting; all decisions are made in the business meeting.

	Purpose of agenda item	Agenda item	Presenter	Min.	Time
1	Assign roles	Process: Facilitator, Timekeeper, Note taker		5	5:30 PM
2		Open Door - any staff member can come to speak to the board about concerns	Anyone	10	5:35 PM
3	Discussion	Executive Session - Employment	BoT / Admin	5	5:45 PM
4	Discussion	Executive Session - Litigation	BoT / Admin	5	5:50 PM
5	Discussion	Executive Session - Property	BoT / Admin	5	5:55 PM
6	Discussion	Presentation by our Auditors	Auditors	25	6:00 PM
7	Adjourn	Please remain aware of the time. Plan to Start Business Meeting on time.			6:25 PM



Business Meeting Agenda
190 min. 6:30 – 9:40
6/19/2018



	Purpose of agenda item	Agenda item	Presenter	Min.	Time
1	Assign roles	Introduction to Meeting <ul style="list-style-type: none"> • Agenda review (facilitator can allow time for silent reading, then request any changes, then call for consensus on the agenda) • Reading of Mission and Vision – or, if time is short, just the Core Values • Reading • Formal Consensus Reading/Review • Check in – give everyone in the room a chance to speak if possible • Call to order/Roll call: Josi Garcia, Ben Loomis, John Moser, Stephen Peters, Al Russell 	Facilitator & others	10	6:30 PM
2	Proposal	The Board of Trustees approves the Minutes from previous month, May 15, 2018.		5	6:40 PM
3	Discussion	Public Comment (<i>Facilitator: first give time to any issue on the agenda, then open to comments not specifically about agenda</i>)	Anyone	10	6:45 PM
4	Presentation	<u>Community Committee</u> Seven Generations PTO	Emily Palmieri	5	6:55 PM
5	Discussion	Discussion on the following Board Meeting roles; <ul style="list-style-type: none"> • Note Taker, • Board Secretary, • Facilitator, • Agenda Planner • Etc. 	Al Russell Ben Loomis	10	7:00 PM
6	Presentation	Admin Team Report <ul style="list-style-type: none"> • End of School Year Wrap-up, etc. 	Paul Hunter, Amanda Cossman, Jen Hersh	30	7:10 PM
7	Discussion	Discussion of allocation of funds into a major capital account.	Steve Peters	20	7:40 PM
8	Proposal	The Board of Trustees approves to allocate \$500k into a major capital account, to be used for the purchase of facilities and/or restarting a middle school program. These funds would be separate from the school's operating account, and not be available for general school operations.	Steve Peters	5	8:00 PM
9	Proposal	The Board of Trustees approves the final 2018 - 2019 Budget.	Paul Hunter		8:05 PM
10	Discussion	Discussion related to our policies and procedures related to the issues of gender/sex/gender-identity, etc.	Al Russell	10	8:05 PM

11	Discussion	Discussion of the Governance and Policy Committee proposals for 19 June 2018, reference attachment. as posted. http://sevengencharterschool.blogspot.com/	Al Russell	10	8:15 PM
12	Proposal	The Board of Trustees approves the Governance and Policy Committee proposals for 19 June 2018; <ul style="list-style-type: none"> • 203 – Immunizations and Communicable Diseases • 601 – Fiscal Objectives • 602 – Budget Planning • 603 – Budget Preparation • 603.1 – Budget Reserves • 604 – Budget Adoption • 616 – Payment of Bills • 625 – Procurement Cards • 640.3 – Programs of Giving • 640.5 – In-Kind Donations • 706.1 – Disposal of Obsolete or Outdated Equipment as posted. http://sevengencharterschool.blogspot.com/	Al Russell	10	8:25 PM
13	Discussion	Discussion of the contract for Namely to provide payroll and HR services for next year (2018-2019)	Steve Peters	10	8:35 PM
14	Proposal	The Board of Trustees approves the contract for Namely to provide payroll and HR services for next year (2018-2019).	Steve Peters	5	8:45 PM

Committee Reports

(5 - 10 min. each)

Committees in **bold** have indicated that they have a report to share – facilitator, if time allows, please ask if any other committees have reports.)

15	Presentation	<u>Board Committees</u> Finance - Steve Peters, Chair <ul style="list-style-type: none"> • Bill list (Proposal to approve, 5 min) • Financial reports (10 min report) Governance and Policy - Al Russell, Chair http://sevengencharterschool.blogspot.com/ Facilities Development - John Moser, Chair <ul style="list-style-type: none"> • Update (10 minutes) Middle School - Josi Garcia, Chair <ul style="list-style-type: none"> • Update (5 minutes) Personnel - Al Russell, Chair <ul style="list-style-type: none"> • Report (5 minutes) 	Peters Russell John Moser Josi Garcia Al Russell	30	8:50 PM
16	Proposal	The Board of Trustees approves the Personnel Report.	Amanda Cossman	5	9:20 PM
17	Discussion	Time allotted for last-minute additions and/or extensions		5	9:25 PM
18	Discussion	Public Comments (on any item relating to the school)	Anyone	5	9:30 PM
19	All present have opportunity to speak	Evaluation of meeting General questions to keep in mind; but any evaluative comment is welcome: <ul style="list-style-type: none"> • What was the overall experience of participating in this meeting like? • Did we meet our goals for this meeting? • Was the process efficient, clear, and fair? 	Anyone	5	9:35 PM
20	Adjourn	Thank you for your time and participation in the Seven Gen. community!			9:40 PM

Governance and Policy Committee proposals for 19 June 2018:

#1 – To adopt the modified policy regarding immunizations and communicable diseases.

The wording in this policy has been totally replaced. The new wording is from our attorneys and reflects modifications in regulations from the Commonwealth of PA which were adopted last summer

203 – Immunizations and Communicable Diseases

#2 – To adopt the below new financial policies.

These policies will codify our current practices regarding the budgeting process.

601 – Fiscal Objectives

602 – Budget Planning

603 – Budget Preparation

603.1 – Budget Reserves

604 – Budget Adoption

#3 – To adopt the below modified policies regarding bill payment and the use of procurement cards

These changes will prevent mis-understanding in the use of procurement (credit) cards such as occurred last month. Changes are marked in red.

616 – Payment of Bills

625 – Procurement Cards

#4 – To adopt the below new development policies

The school has not yet been approved as an Educational Improvement Organization, but it is included in policy 640.3 as we expect to apply for this status in the coming months.

640.3 – Programs of Giving

640.5 – In-Kind Donations

#5 – To adopt the below new policy on disposal of obsolete or outdated equipment

New policy requested by the administration

706.1 – Disposal of Obsolete or Outdated Equipment

**Seven Generations Charter School
Budget 2018-2019**

code	code1	Final	
Revenue			
			DOLLARS
Local			
6940		School District Subsidy -Regular Ed	3,252,870
6940		School District Subsidy -Special Ed	998,796
State			
7320		Rent Subsidy	25,000
7330		Health Services Subsidy	5,000
Federal			
8512		IDEA	40,000
8514		NCLB Title I	159,559
8515		NCLB Title II	9,812
Other			
6750		Student Activities	8,000
6920		Fundraising /Contributions	35,000
Total Estimated Revenues			4,534,037
Obligations			
Instruction			
1100		Regular Education	
	100	Salaries	1,151,103
	200	Employee Benefits	678,987
	300	Professional & Technical Services	64,360
	400	Purchased Property Services	-
	500	Other Purchased Services	-
	610	Supplies	17,375
	640	Books	32,000
	750	Equipment	-
	760	Technology	44,100
			1,987,925
1200		Special Programs	
	100	Salaries	316,502
	200	Employee Benefits	122,015
	300	Professional & Technical Services	200,800
	500	Other Purchased Services	-
	610	Supplies	6,100
	760	Technology	2,400
			647,817
Total Instruction			2,635,743
Support Services			
2140		Pupil Personnel	
	100	Salaries	56,000
	200	Employee Benefits	14,269
	300	Professional & Technical Services	3,000
	500	Other Purchased Services	-
	610	Supplies	1,400
	760	Technology	-
			74,669
2250		Library Services	500
			500
2300		Office of Principal	
	100	Salaries	323,127

	200	Employee Benefits	185,667
	300	Professional & Technical Services	15,043
	500	Other Purchased Services	
	530	Postage	4,000
	540	Advertising	4,000
	610	Supplies	9,000
	750	Equipment	-
	760	Technology	4,200
	810	Dues & Fees	1,000
			546,036
2350		Legal Services	
	300	Professional Services	50,000
			50,000
2400		Pupil Health	
	100	Salaries	46,350
	200	Employee Benefits	21,370
	300	Professional & Technical Services	2,950
	610	Supplies	3,400
	750	Equipment	-
	760	Technology	995
			75,065
2500		Business	
	100	Salaries	66,950
	200	Employee Benefits	34,488
	300	Professional & Technical Services	22,680
	610	Supplies	500
	760	Technology	500
			125,118
2600		Operation & Maintenance	
	100	Salaries	39,655
	200	Employee Benefits	20,564
	300	Professional & Technical Services	81,135
	400	Purchased Property Services	
	420	Utilities	85,000
	430	Repairs & Maintenance	36,000
	440	Building Rent	562,187
	440	Equipment Rental	25,000
	523	Insurance	50,000
	530	Communications	11,000
	590	Taxes	25,000
	610	Supplies	24,000
	750	Equipment	21,620
	760	Technology	1,000
			<u>982,161</u>
		Total Support Services	1,853,549
		Noninstructional Services	
3200		Student Activities	16,400
			<u>16,400</u>
		Total Noninstructional Services	16,400
		Facilities Acquisition, Construction & Improvement Services	
4000			
	300	Professional & Technical Services	-
	400	Purchased Property Services	-
			<u>-</u>
		Debt Service	
5100			
	800	Debt Service	2,784
			<u>2,784</u>
5900		Budgetary Reserve	25,000
		Total Obligations	4,533,476
		Excess of Revenue Over Obligations	561