

<h1>SEVEN GENERATIONS CHARTER SCHOOL</h1>	SECTION: STUDENTS
	TITLE: 210.4 – USE OF MEDICATION AND MEDICAL EQUIPMENT
	ADOPTED: February 8, 2011
	REVISED: 15 November 2016

Policy	<p>The Board of Trustees of Seven Generations Charter School (“Seven Generations”) recognizes that a number of students have medically certified conditions requiring medication, and/or equipment or machinery to be administered during school hours in order to maintain health and to function in the school setting</p> <p>This policy shall apply only to medical measures necessary to maintain a student in school and which can be administered by School staff</p>
Delegation of Responsibility	<p>The Board of Trustees of Seven Generations Charter School authorizes the Chief Executive Officer (CEO) or his/her designee to determine procedures for staff development in the use of medication and equipment, assign responsibility for delivery of services and school placement of students with such medical needs.</p>
Guidelines	<p>1) If a student requires medication (prescription or over-the-counter) during school or any school outing when the student is under the care and supervision of the faculty or staff of Seven Generations, the medication must be given to the School Nurse by the parent/guardian. The medication must be in its original container from the pharmacy and accompanied by a note from the parent/guardian and a doctor indicating the name of the drug, the dose, the timing of the dose, and the reason the medication is required. Students should not be in possession of any types of medication at any time (except as provided for by other policies). Students may not keep any medications on their persons or in their school bags or lockers. All medications are kept in a locked cabinet in the Nurse’s Office.</p> <p>2) Parents who wish to give medication to their children during the school day must administer it in the office of the School Nurse.</p> <p>3) Medication in baggies or foil wrappings will not be accepted or administered. Vitamins, antacids, acetaminophen or ibuprofen, and lactose products (ex, Dairy Ease) must also be accompanied by written permission from a physician and parents/guardian with clear instructions for dosage and administration times.</p> <p>4) Only the exact amount of prescription medication for the treatment period should be kept in the Nurse’s office. Pharmacists will provide extra labeled containers if asked.</p>

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|  | <p>5) The School Nurse is charged with the final determination of what over-the-counter items fall under the category of medication and for developing procedures to carry out this policy.</p> <p>6) If there is no School Nurse on a field trip, hike, or school-sponsored outing, it is the parent(s) responsibility to make arrangements of medications that need to be given. Parent(s) can attend or parent(s) can direct non-medically licensed staff members to supervise medication by the student (in properly labeled envelope/container). The School Nurse cannot delegate or distribute medications to other staff members.</p> |
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