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| <b>SEVEN<br/>GENERATIONS<br/>CHARTER SCHOOL</b> | SECTION: STUDENTS      |
|   | TITLE: 266.1 – TARDIES |
|   | ADOPTED: May 15, 2018  |
|   | REVISED:               |

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| Policy                       | The Seven Generations Charter School (the “Charter School”) believes that good attendance is essential if students are to achieve and reach their potential. Each day is important for learning. Parents are required to ensure their son/daughter maintains good attendance.  |
| Delegation of Responsibility | The Board of Trustees of Seven Generations Charter School authorizes the Chief Executive Officer (CEO) or his/her designee to enforce this policy. The CEO or designee is directed to develop procedures that may be necessary to implement this policy.   |
| Guidelines                   | <p>Tardy/absence Guidelines</p> <ul style="list-style-type: none"> <li>• Students arriving between 8:40 - 10:30 am will be marked AM Tardy.</li> <li>• Students arriving between 10:30 am – 12:00 pm will be marked as a 0.5 absence.</li> <li>• Students who leave school for the day between 12:00 pm - 2:00 pm will be marked as a 0.5 absence.</li> <li>• Students who leave school for the day between 2:00 – 3:15 pm will be marked as PM Tardy.</li> <li>• Students who arrive after 8:40 am must be accompanied by a parent/guardian to the front lobby window where they will receive a tardy slip.</li> </ul> <p>An unexcused tardy/absence is any absence from school without an acceptable excuse (as articulated in the Charter School’s Student/Parent Handbook), or without any reason at all. Note that being late because of school bus transportation issues is not counted.</p> <p>Students will be permitted a maximum of ten parent excused tardies per year without penalty. Any subsequent tardy that would fall under those identified as permissible excused absences will require a note from the doctor. For each additional four unexcused tardies, the student will be charged with a full day unexcused absence. Continued tardies will accrue and be applied towards truancy.</p> |
| Reference                    | School Policy 266 – Truancy<br>Student/Parent Handbook   |