

Seven Generations Charter School August PTO Meeting Minutes

Today's Meeting	Date: 8/15/19	Time: 1:00-2:30	Location: ES
Next Meeting	9/10/19	6:30-8:00	IS

1. Introduction

Attendees: Emily Palmieri, Julie Shook, Dawn Campbell, Rachel Hause

Staff: Amanda Cossman, Kelly Paxton

PTO Mission

As the SGCS PTO, it is our mission to serve as a collaborative team of parents and staff members supporting the core values of our school. We enrich and enhance the quality of educational experiences by: engaging parents as active participants, building community, coordinating events, resources, expertise, and time in alignment with the values of our school.

Meeting Norms *We agree to listen and respond to one another in a respectful way, creating a safe environment allowing all to be heard.

*We agree to allow all participants to be heard and have an equal say, gather input from everyone, and utilize some form of consensus for decision making by people present.

*We agree to allow all participants an opportunity to contribute their voice in a safe, welcoming environment and to have a clear communication to the school community of agenda, minutes and other information.

*We agree to start and end on time, be respectful of time by staying true to the agenda.

*We agree that official PTO communication distributed will be fact-based, unbiased information and will not include any personal sharing or details.

*We agree to an environment that is welcoming, open minded, and positive where we all follow agreed upon norms.

2. Discussion Review

<p>Opening/Introduction Emily</p>	<p>Check in, Intros, Mission and Norms review, Parking Lot review.</p> <ul style="list-style-type: none"> ● Review of the parking lot procedures <ul style="list-style-type: none"> ○ if you have anything not on the agenda that you want to discuss, please write it down and we will address it at the end of the meeting or put it on next month's agenda
<p>Review Emily and Julie</p>	<p>Treasurer update</p> <ul style="list-style-type: none"> ● not much of an update ● movie licence for upcoming year \$360 <p>Consensus review</p> <ul style="list-style-type: none"> ● in regards to questions about consensus being reach items can be represented with additional information to reach a new consensus. ● Proposals for funds from the PTO must be presented in person at a PTO meeting. It must be an agenda item to be voted on and a consensus must be reached. Persons must contact the agenda keeper or send an email via the PTO email address with subject line as Attention Agenda Item so the email gets to the correct people.

<p>Discussion/Review Mrs. Cossman</p>	<p>Playground recess equipment, Current changes from admin, Funds from PTO</p> <ul style="list-style-type: none"> ● Process at the beginning of the year from the school and third grade can help with later on. ● recess equipment is 2 years old, used by 300+ students daily. ● color coded recess carts similar to lunch carts with color coded equipment. that corresponds with hike a thon shirts ● third grade can then keep an eye on where things are going, creek, neighbor's yard, road, etc. ● school would purchase the carts, asking for PTO funds for things to fill the carts Mr Corch recommend a bundle package. some items for grade use, some like the parachute would be for school wide use \$1,629 one time purchase ● third graders then maintain what needs to be replaced. kids can take that on ● equipment manager as a classroom job to keep a checklist of things in the cart for tracking and accountability ● consensus was to approve funds for purchase. Mrs. Cossman will contact Nick B about making the purchase
<p>Discussion/Review Emily</p>	<p>Bingo fundraiser information</p> <ul style="list-style-type: none"> ● PTO would need to obtain licence ● Lehigh county 3 consecutive days \$25, yearly fee \$50-100. ● Emily will forward email to Rachel about going forward
<p>Discussion/Review Emily and Julie</p>	<p>August family gathering</p> <ul style="list-style-type: none"> ● Julie signed up to take things to classrooms ● sign up will be sent constant contact ● 3:30-5 and 5-6:30 shifts to help ● wait and see about selling spirit wear
<p>Discussion/Review Emily</p>	<p>Fundraisers for the year, community outings</p> <ul style="list-style-type: none"> ● September 4 2-4pm fundraiser-Rita's teacher celebrity scoopers <ul style="list-style-type: none"> ○ send blurb for community event to Mrs. Cossman for families to know about it when is it, what is it. ○ Mrs. Cossman will send sign up genius 30 minute time slots, 3 scoopers for each time. ○ Rachel will be the point person for this fundraiser. Hold on the blurb, sign up, teacher contact, etc. <p>Spirit wear starting in August, and*(SEPTEMBER happening)</p> <ul style="list-style-type: none"> ● spirit wear bags teacher wants to order 20 for his class. proposal for offering teacher pricing for \$5. everyone is in consensus for teacher pricing ● reach out to Christel first before reordering
<p>Discussion Mrs. Cossman and Julie</p>	<p>Extra Items</p> <ul style="list-style-type: none"> ● 9 liaison teachers/staff members have been chosen for the school year and know about the incentives when attending a PTO meeting or event. PTO will have one staff member at each meeting. They are assigned one month each. Liaisons will then share what they learned at the PTO meeting with the rest of their group. ● Julie will reach out to Caitlyn about PTO email and adding Rachel on as a helper. Look through emails about ordering

	more spirit.
Discussion/Ending Julie	Questions, concerns, parking lot items, and our NEXT PTO date, and agenda items for September's meeting <ul style="list-style-type: none">● Treasurer update● Rita's review● October event● Back to school night last minute details

Next Meeting Details
Tuesday 9/10/19 6:30p-8p at the IS