

**PTO Meeting Agenda**  
**Tuesday, November 12<sup>th</sup>, 2019**  
**6:00-8:30 PM: (IS building)**

**PTO Mission:** As the SGCS PTO, it is our mission to serve as a collaborative team of parents and staff members supporting the core values of our school. We enrich and enhance the quality of educational experiences by: engaging parents as active participants, building community, coordinating events, resources, expertise, and time in alignment with the values of our school

**Meeting Norms**

- \*We agree to listen and respond to one another in a respectful way, creating a safe environment allowing all to be heard.
- \*We agree to allow all participants to be heard and have an equal say, gather input from everyone, and utilize some form of consensus for decision making by people present.
- \*We agree to allow all participants an opportunity to contribute their voice in a safe, welcoming environment and to have a clear communication to the school community of agenda, minutes and other information.
- \*We agree to start and end on time, be respectful of time by staying true to the agenda.
- \*We agree that official PTO communication distributed will be fact-based, unbiased information and will not include any personal sharing or details.
- \*We agree to an environment that is welcoming, open-minded, and positive where we all follow agreed upon norms.

**\*\*Meeting Facilitator = Andrea Dougherty \*(Tuesday nights only)**

	Purpose	Agenda Item	Presenter	Mins.	Time
1	Opening/Introduction	Check in, emails/sign in, intro's, mission, norms review, and parking lot review from last month (October)	Andrea Dougherty	10	6:00 pm 6:10 pm
2	Discussion/Review	Holiday fair sub-committee	Emily Palmieri on behalf of Jen Hersh	20	6:10 pm 6:30 pm
3	Review/update	Treasurer update and funds and asking for a little more re: PTO Ambassadors	Emily Palmieri and Rachel Hause	10	6:30 pm 6:40 pm
4	Discussion/Update	November PTO community event update (Game night)	Rachel Hause and Julie Shook	5	6:40 pm 6:45 pm
5	Discussion/Review	Dan Schantz monthly madness cards and mixed bags fundraisers.	Nikki Hawk, and Rachel Hause on behalf of Zoey Pius.	20	6:45 pm 7:05 pm
6	Discussion	Fourth grade "grades of green" fundraiser	Diana Reeves and others	20	7:05 pm 7:25 pm
7.	Discussion/Review	Yearly fundraisers and community events *(December-June).	Andrea Dougherty	20	7:25 pm 7:45 pm
8.	Ending/Discussions	Questions, concerns, parking lot items; our next PTO meeting is December 12 <sup>th</sup> . December meeting agenda items. *Also Jennifer Jones is our NEW Wednesday's only facilitator starting December 12 <sup>th</sup> .	Andrea Dougherty	10	7:45 pm 7:55 pm

