

PTO Meeting Agenda
Wednesday, February 12th, 2020
2:00-3:30 PM: (IS building)

PTO Mission: As the SGCS PTO, it is our mission to serve as a collaborative team of parents and staff members supporting the core values of our school. We enrich and enhance the quality of educational experiences by: engaging parents as active participants, building community, coordinating events, resources, expertise, and time in alignment with the values of our school

Meeting Norms

- *We agree to listen and respond to one another in a respectful way, creating a safe environment allowing all to be heard.
- *We agree to allow all participants to be heard and have an equal say, gather input from everyone, and utilize some form of consensus for decision making by people present.
- *We agree to allow all participants an opportunity to contribute their voice in a safe, welcoming environment and to have a clear communication to the school community of agenda, minutes and other information.
- *We agree to start and end on time, be respectful of time by staying true to the agenda.
- *We agree that official PTO communication distributed will be fact-based, unbiased information and will not include any personal sharing or details.
- *We agree to an environment that is welcoming, open-minded, and positive where we all follow agreed upon norms.

****Meeting Facilitator = Jennifer Jones *(Wednesday afternoons only)**

	Purpose	Agenda Item	Presenter	Mins.	Time
1	Opening/introduction	Check in, emails/sign in, intro's, mission, norms review, and parking lot review from last month (January)	Jennifer Jones	10	2:00 pm 2:10 pm
2	Review/update	Treasurer funds/updates *(Dan Schantz) etc;	Emily Palmieri	10	2:10 pm 2:20 pm
3	Review/update	EIC gallery walks *(March is the next one), and Teacher Appreciation week *(It's in May, but let's get the ball rolling).	Dawn Campbell	15	2:20 pm 2:35 pm
4	Review/update	Upcoming Community events and Fundraising for February, March, April, May, and June *(bear creek sales/update, possible movie night in March, and waterpark, possible science night in April, Iron pigs, EOY campfire) etc.	Emily Palmieri, and whoever else would like to speak on behalf of these events.	15	2:35 pm 2:50 pm
5	Discussion/request	Second grade teacher presentation/request	2 nd grade team *(Moyer, Unger, Roth and Galota)	10	2:50pm 3:00 pm
6	Instruction/lesson	Lesson on using the iPad and instructions; cash transactions versus credit card at PTO events *(clarification), PTO action plan on what to do if a meeting is canceled because of weather & admin can't RS that month. What does BOT do?	Amanda Cossman, Jen Hersh *(Admin team)	25	3:00 pm 3:25 pm
7.	Ending/discussion	Questions, concerns, parking lot items; our next PTO meeting is Tuesday night, March 10 th from 6:30 pm -8:00 pm (IS building) *(Andrea Dougherty facilitating). 3/10 mtg. agenda items.	Jennifer Jones	5	3:25 pm 3:30 pm

