



April 5, 2024

## **REQUEST FOR PROPOSALS**

The Seven Generations Charter School, 33 East Minor Street, Emmaus, Pennsylvania 18049, is interested in securing qualifications for repaving and landscaping of the school's front parking lot (Lot A). The criteria for consideration are as follows:

## **CRITERIA FOR CONSIDERATION**

The following criteria is required:

- Provide and install appropriate erosion & sediment control measures, as needed, for protection of the surrounding areas
- Repaving of 45,700 sq foot front parking lot (Lot A), including
  - New wearing course at existing paving to remain
  - Mill and resurface in selectively in order to meet and match existing grades
  - Selected pavement removals, where shown on plans
  - Selected new asphalt, where shown on plans
- Striping to accommodate 77 parking spot
- Relocate flag pole
- Construction of additional sidewalk and curbing
  - Where shown on attached plans
- Conduit, with end caps at both ends, for future electrical service.
  - 2 locations, as shown on plans
- Landscaping to include:
  - Quantities and species per plans
  - Shade tree planting
  - Small tree planting (whip size)
  - Shrub planting
  - Perennials and grasses planting
  - Meadow seeding

The following provide us with the following information on how you meet the criteria below::

- Availability: Equipment is available for installation within three months
- Location: Vendors are located within Pennsylvania, preferably in the Lehigh Valley
- Environmentally Conscious: The vendor demonstrates commitment to ecological responsibility and environmental performance expectations. This vendor demonstrates commitment to fair trade.
- Vendor is a minority and women owned enterprise

*Seven Generations Charter School  
33 East Minor St.  
Emmaus, PA 18104  
610-421-8844*



**GENERAL MILESTONES:**

Proposals Due – April 26, 2024

Construction Window - June 10, 2024 - August 1, 2024

Two [2] copies of the Letter of Interest are to be submitted. Letter of Interest shall include the following:

1. Rates for work to be performed
2. Information about the company (where practicable). Details to include whom within the company would be the primary contact for Seven Generations Charter School
3. Certificate of Insurance
4. Other Client References

It is requested that [2] copies of your proposal for service with fee structure is submitted by April 26, 2024 as follows:

Proposal envelopes shall be closed sealed and marked Proposal for Parking Lot Paving and Landscaping and clearly marked and addressed to:

Seven Generations Charter School  
Liz Carballal, Business Manager  
33 East Minor Street, Emmaus, PA 18049  
Or Email At  
[Liz.carballal@sevensgen.org](mailto:Liz.carballal@sevensgen.org)

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