

INVITATION TO BID

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This Invitation to Bid Document is for use on private projects in conjunction with AIA Document A701, "Instructions to Bidders." Coordinate content with Instructions to Bidders and Supplementary Instructions to Bidders, if any.

Text of this Document consists of Project-specific data. Examples given in the model document text illustrate possible document content. Use the model text to develop text for specific Project requirements.

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Qualified bidders are invited to submit bids for Project as described in this Document according to the Instructions to Bidders.
- B. Project Identification: Repaving and landscaping of the school's front parking lot (Lot A) for Seven Generations Charter School.
 - 1. Project Location: 33 East Minor Street, Emmaus, Pennsylvania 18049.
- C. Owner: Seven Generations Charter School.
 - 1. Owner's Representative: Liz Carballal, Business Manager
- D. Architect: Studio Sustena, 4537 Wayne Avenue, Philadelphia, PA 19144
- E. Project Description:
 - Provide and install appropriate erosion & sediment control measures, as needed, for protection of the surrounding areas
 - Repaving of 45,700 sq foot front parking lot (Lot A), including:
 - New wearing course at existing paving to remain
 - Mill and resurface in selectively in order to meet and match existing grades
 - Selected pavement removals, where shown on plans
 - Selected new asphalt, where shown on plans
 - Striping to accommodate 77 parking spots
 - Relocate flag pole
 - Construction of additional sidewalk and curbing
 - Where shown on attached plans
 - Conduit, with end caps at both ends, for future electrical service.

- o 2 locations, as shown on plans
- Landscaping to include:
 - o Quantities and species per plans
 - o Shade tree planting
 - o Small tree planting (whip size)
 - o Shrub planting
 - o Perennials and grasses planting
 - o Meadow seeding

F. Bids will be received for the following Work:

1. Multiple Contract Project consisting of the following prime contracts:
 - a. Paving
 - b. Landscaping

1.2 BID SUBMITTAL AND OPENING

A. Owner will receive sealed bids until the bid time and date at the location indicated below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:

1. Bid Deadline 5/29/24 by 4:00pm
2. Bid Opening Date: May 30, 2024
3. Bid Time: 12:00pm
4. Location: 33 East Minor Street, Emmaus, Pennsylvania 18049

B. Bids shall be opened by the Board Secretary and/or an appointed Board Member at the next regularly scheduled Board Meeting after the closing date of the bids. The Board shall accept the bid of the lowest responsive and responsible bidder, kind, quality, and material being equal, but shall have the right to reject any and all bids.

1.3 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of 10 percent of the bid amount.
- B. Each bid must be accompanied by a proposal guaranty, a certified check, bank cashier's check, trust company treasurer's check, bid bond, or other form of security permitted by applicable law.

1.4 PREBID CONFERENCE

- A. A pre-bid conference for all bidders will be held at 33 East Minor Street, Emmaus, Pennsylvania 18049 on May 27, 2024 at 3:30 local time. Prospective bidders are requested to attend. A Google Meets link will be provided to registered bidders.

1.5 DOCUMENTS

Online Project Documents: Plans, specifications and contract documents (the “Project Documents”) are available via an online plan room. Bidders must register with the Owner PRIOR to accessing the Project Documents. Once registered, bidder will be able to access the plan room. To register, Bidders should contact Liz Carballal at liz.carballal@sevengen.org. Once registered, bidders will receive project notifications via email.

- A. Inquiries and Requests for Interpretation should be directed to Liz Carballal at liz.carballal@sevengen.org, by utilizing the Excel RFI Form provided via the online plan room. Phone calls will not be accepted. Answers regarding the scope of work or otherwise affecting the cost or performance of the Work will be issued to bidders in the form of an Addendum and shall be reflected and acknowledged on the Bid Form. Answers to valid questions will be posted within 48 hours via the online plan room. Last day for bidders to submit questions is May 24, 2024 and last electronic upload of responses will occur on May 26, 2024.

1.2 TIME OF COMPLETION AND LIQUIDATED DAMAGES

- A. Bidders shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time.
- B. Work is subject to liquidated damages of \$500 per day.

1.3 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, a separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidders.

1.4 ADDITIONAL INFORMATION

- A. Notice is given that the Project for which construction bids are being solicited is a Project constituting public works in Pennsylvania and is subject to applicable provisions of the Pennsylvania Prevailing Wage Act, Act of August 15, 1961, P.L. 987, as amended and supplemented. Appropriate prevailing minimum wage rates as promulgated under provisions of said Act must be paid by Contractors in connection with performance of Contract work.

- B. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.
- C. No bids may be withdrawn for a period of 60 days after opening of bids.

END OF DOCUMENT